

JDG – individual entrepreneur

Registration of individual entrepreneur (JDG) – 100 PLN

Service includes Assistance in all stages of JDG registration:

- Assistance in all stages of JDG registration
- Recommendations in TAX choosing
- Recommendations in selecting PKD activity codes
- Assistance in CIEDG online registration
- ZUS registration (including Start-up benefits)
- Entering the company account number into the CEIDG
- Assistance in the first invoice issuing

Terms of cooperation

After JDG registration, the client signs an Accounting agreement. The minimum accounting services period is three full months. After the first three months, the client may terminate the agreement with the results at the end of the month.

Additional services:

Service	Description	Price
VAT/VAT-UE registration	Filling the registration form + other documents, sending to the tax office, support / answering questions from the tax office	200 zł
Changes in CEIDG at the client's request	Change of address, add a personal data, etc.	100 zł
Document service	Prepare a letter on your behalf, fill out the form, similar	75 zł / sheet
Obtaining a Tax Residency Certificate – CFR-1	<ul style="list-style-type: none"> • The documents preparation • Submitting documents to the TAX authority • Obtaining a certificate 	200 zł <i>Does not include: state duty 21 PLN, power of attorney duty 17 Zł, delivery cost</i>
Assistance in obtaining a Residence Card - "Entrepreneur" package	<ul style="list-style-type: none"> • analysis and preparation of documents • assistance in obtaining "No debt (ZUS and Tax) certificates" • accounting documentation about business activity • assistance in submitting documents • submitting additional documents on your behalf <p><i>Does not include state duty, payment for obtaining a card, cost of a photo</i></p>	1000 zł



Find out
the details

Evolution Group Sp. z o.o. offer from 1.01.2026
www.BizEvolution.pl

Accounting for the individual entrepreneur

Basic package:

- Monthly preparation and submission of declarations to the TAX authority
- Monthly preparation and submission of ZUS DRA/RCA declarations
- Accountant assistance 2 hours/month

Number of documents / month	Price
0-5 accounting documents	250 zł
5-10 accounting documents	300 zł
10-30 accounting documents	350 zł
30-50 accounting documents	500 zł
up to 100 accounting documents	800 zł
every 50 accounting documents	200 zł

What an accounting document is?

- Receipt/Invoice for purchase or sale in Poland - 1 accounting document
- Purchase invoice in foreign currency - 2 accounting documents
- Sales invoice in foreign currency: 1 accounting document
- Cash report: 1 accounting document

Additional services

Service	Price
Filling up & Submitting VAT/VAT-UE declarations	50 zł / month
Compiling and submitting annual PIT-28 / ZUS	100 zł
Compiling and submitting annual PIT-36 / PIT-37	100 zł
Preparing documents for the bank request	200 zł
Issuing an invoice based on the client's data on behalf of the client	25 zł / invoice
Vehicle mileage tracking	50 zł / car
VAT Refund Request: Document Preparation , Communication with the TAX authority	200 zł / refund
VAT / PIT / ZUS declarations Correction due to the client's request	100 zł / decl.
Balance sheet and income statement for the reporting period upon request	200 zł
Updating the VAT-OSS declaration	100 zł
"No ZUS debt certificate" - ZUS	100 zł
"No tax debt certificate" - TAX authority	100 zł
Documents for division into parts for TAX authority / ZUS debt	400 zł
Additional documents at the client's request	100 zł
Submitting data in ZUS about your family	50 zł / person
Changing data in CEIDG	100 zł
"Vacation" for ZUS payment	100 zł
Opinion from a Tax Consultant – Opinia Doradcy Podatkowego	from 350 zł
Resumption of accounting for previous periods	200 zł / month



Find out
the details

Evolution Group Sp. z o.o. offer from 1.01.2026
www.BizEvolution.pl

Payroll services – employee only

Service	Description	Price
Onboarding of a new employee	<ul style="list-style-type: none"> Powiadomienie (citizens of Ukraine only) 	100 zł one-time payment
	<ul style="list-style-type: none"> Oświadczenie for the employee (citizens Belarus, Moldova, Armenia) + Notification of Urząd pracy about the beginning / end of the foreigner work 	200 zł one-time payment
	<ul style="list-style-type: none"> Permission A for employment of foreigners (third-country nationals), Permission B – board members Preparation of documents Opinya of the Headman (if necessary) Notification of Urząd pracy about the beginning / end of the foreigner work 	300 zł one-time payment
	Employment registration : <ul style="list-style-type: none"> preparation of an employment contract (umowa o pracę / dzieło / zlecenie) design personal file documents employee registration in ZUS preparation of documents upon dismissal 	100 zł one-time payment
	The same in two languages (Polish-Russian) or Polish-English)	200 zł one-time payment
Payroll service	Umowa o Prace / Members of Board Personnel service and calculation salary boards including <ul style="list-style-type: none"> accrual salaries and taxes calculation vacations and overtime hours calculation payments to ZUS, filling up reports to ZUS filling up PIT-11 at the end years 	80* zł monthly
	Umowa zlecenie / Umowa o dzieło Personnel service and calculation salary fees , decision on remuneration members Boards of Directors : <ul style="list-style-type: none"> accrual salaries and taxes calculation payments to ZUS, filling up reports to ZUS filling up PIT-11 at the end years 	70* zł monthly
* When the data is delivered after the 5th day of the next month, the cost of the service increases by 10%		
Salary adjustments/declarations due to the client's fault/request		75 zł / declaration
Calculation and filing of the PIT -37 declaration for an employee		70 zł / declaration
Business trip calculation in Poland		20 zł employee/month
Business trip calculation abroad		40 zł employee/month
A1 form	Submitting documents + obtaining form A1 for the employee	300 zł one-time payment
EKUZ card	The EKUZ card allows you or your employee to visit a doctor in any EU country. The cost of medical care will be covered by ZUS.	200 zł one-time payment



Find out
the details

Evolution Group Sp. z o.o. offer from 1.01.2026
www.BizEvolution.pl

Personal services

Service	Description	Price
PESEL	Consultations on obtaining an Individual Tax Identification Number (PESEL)	400 Zł
Profile Zaufany	Profile Zaufany = An electronic signature allows you to remotely manage your company's activities, submit reports, and more.	300 Zł
The business plan	Business plan for a residence permit	From 300 Zł
Submitting documents for a residence permit	<ul style="list-style-type: none"> analysis and preparation of documents assistance in submitting documents submitting additional documents on your behalf <p><i>Does not include state duty , payment for obtaining a card, cost of a photo</i></p>	From 800 Zł*

Note

- This offer is for informational purposes only and is not an Offer in the meaning of the Civil Code of the Republic of Poland.
- The cost of services is indicated "net" - the VAT rate will be added to the service cost
- It is possible to issue an invoice in EUR currency
- The cost of services does not include the cost of documents delivery if needed.
- The cost of other services not included in the price list is agreed upon by the parties in writing by exchanging e-mail messages.

**Didn't find the service you need?
Ask us about the possibility**



+48 577 00 1351 WhatsApp



evogroup.biuro@gmail.com



<https://www.BizEvolution.pl/>



Find out
the details

Evolution Group Sp. z o.o. offer from 1.01.2026
www.BizEvolution.pl